Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**Assam down town University**
Name of the head of the Institution	**Prof.(Dr.) N.C. Talukdar**
Designation	**Vice Chancellor**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**0361-2331003**
Mobile no.	**9401886397**
Registered Email	**jd@downtowngroup.org**
Alternate Email	**registrar@adtu.in**
Address	**Sankar Madhab Path, Gandhi Nagar, Panikhaiti, Guwahati**
City/Town	**Kamrup**
State/UT	**Assam**
Pincode	**781026**

2. Institutional Status

University	**Private**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed**
Name of the IQAC co-ordinator/Director	**Mr. Purba Prasad Borah**
Phone no/Alternate Phone no.	**03617110711**
Mobile no.	**9678388341**
Registered Email	**deputydirectorqualityprocess@adtu.in**
Alternate Email	**registrar@adtu.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://adtu.in/files/AQAR%202018-19.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://adtu.in/academic/AcademicCalendarJan-2019-Jan2020.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.23**	**2019**	**04-Mar-2019**	**03-Mar-2024**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**30-Jul-2018**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Faculty Effectiveness Programme	20-Sep-2019 2	25
2nd Management Review Meeting on Implementation of ISO 9001:2015 QMS	23-Oct-2019 1	12
3rd Management Review Meeting on Implementation of ISO 9001:2015 QMS	06-Dec-2019 1	11
Quality Management System Certification Surveillance Audit 1	09-Jan-2020 3	239
Awareness Programme on Industry 4.0	26-Feb-2020 1	26
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Assam down town University	ELearning Excellence for Academic Digitisation	QS IGauge	2020 365	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. 2nd and 3rd Management review meeting for design and implementation of Quality Management System(QMS) was conducted for assessment of progress, to discuss the risks and opportunities and to make future plans. 2. Awarded certificate of "E

Learning Excellence for Academic Digitization" by QS IGAUGE in the year 2020. QS IGAUGE has certified AdtU as a Globally recognized and benchmarked higher education institution to offer virtual education programmes. 3. Designed and developed strategic plan to improve the grade in NAAC 2nd circle. This plan is developed based on the feedback received from the NAAC peer team in the 1st circle. 4.Internal Audit of Academic and Administrative departments carried out and progress assessed as per quality objectives and nonconformities closed. 5. Participated in NIRF ranking 2020

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To develop Strategic plan to improve the grade in NAAC	Strategic plan developed and approved by the statutory body
Participation in National/International Rankings	Participated in NIRF 2020 and MDRA India Today University Ranking 2020
Digitalized Teaching Learning Methods/ Academic Digitization	Awarded certificate of "ELearning Excellence for Academic Digitization" by QS IGAUGE in the year 2020
Digital Examination processing module	University prepared Digital Examination processing module in terms of i) Digital Examination system II) Digital Question Bank generation. III) Digital generation of END semester and sessional question paper with help of ERP iv) Marksheet Generation v) Digital Marks entry procedure
Executive development/ Management Development through FDP/Workshop/training programs	5 numbers of Faculty Development Program organized, 2 numbers of training program organized for Non Teaching staff and 4 nos of workshop organized during the year 20192020.
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Academic Council	31-Jul-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	12-Mar-2020

16. Whether institutional data submitted to AISHE:	No
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Management Information System (MIS) under ERP with the following components is already in place: 1. System for Admission covering online application submission and admission counseling. 2. Student Academic Activities and Mentoring System. 3. Digital Application Payment Module. 4. Library Information System and eJournal. 5. Digital Content Repository and Academic Scheduling System. 6. Digital Grievance Redress System. 7. Digital Question Repository and Examination Processing and conduction System. 8. Placement Application and Processing Module. 9. Alumni Network Platform. Note: Deployment of a fully integrated ERP system is underway.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BSc	BPM	Medical Laboratory Technology	01/01/2020
BSc	BML	Medical Laboratory Technology	01/01/2020
BSc	BEL	Medical Laboratory Technology	01/01/2020
BSc	BEV	Medical Laboratory Technology	01/01/2020
BSW	BSW	Social Work	01/02/2020
BA	BSO	Sociology	01/02/2020
BHM	BHCM	Hotel & Catering Management	16/06/2020
BTTM	BTM	Tourism Management	16/06/2020
BHMCT	BHMCT	Hotel Management	16/06/2020

MBA	MBA	Business Administration	26/02/2020

| & Catering Technology | | | |

<table above rows>

		& Catering Technology	
MBA	MBA	Business Administration	26/02/2020
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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BTech	Mechanical Engineering	01/08/2019	Professionability Employability Enhancement Skills (code: HU 501)	01/08/2019
BTech	Computer Science Engineering	01/08/2019	Professionability Employability Enhancement Skills (code: HU 501*)	01/08/2019
BTech	Civil Engineering	01/08/2019	Professionability Employability Enhancement Skills (code: HU 501*)	01/08/2019
BTech	Civil Engineering	01/08/2019	Professional Practice, Law & Ethics (code: HSMC255)	01/08/2019
MSW	Social Work	01/08/2019	NGO Administration (MSW001)	01/08/2019
MSW	Social Work	01/08/2019	Rural Development (MSW502)	01/08/2019
MSW	Social Work	01/08/2019	Urban Development (MSW502)	01/08/2019
MSc	Psychology	01/08/2019	Clinical Psychology (MCPY)	01/08/2019
MSc Nursing	NURSING	02/11/2019	CLINICAL SPECIALITY I (NU104)	02/11/2019
MSc Nursing	NURSING	02/11/2019	NURSING EDUCATION (NU101)	02/11/2019
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
BBA	BBA	01/07/2020
MHM	MHM	01/07/2020
MBA	MBA	01/07/2020
MSW	Social Work Specialization Family and Child Welfare	01/08/2019
BTech	Civil Engineering	01/08/2019
BTech	Computer Science Engineering	01/08/2019
BTech	Mechanical Engineering	01/08/2019
BSc	Medical Laboratory Technology	01/01/2020
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the University level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BTech	Mechanical Engineering (Environmental Science)	01/08/2019
BTech	Mechanical Engineering (SOFTWARE DEVELOPMENT ENGINEER)	01/08/2019
BTech	Computer Science Engineering (Environmental Sciences)	01/08/2019
BTech	Computer Science Engineering (SOFTWARE DEVELOPMENT ENGINEER)	01/08/2019
BTech	Civil Engineering (Management-1(Organizational Behavior)	01/08/2019
BTech	Civil Engineering (SOFTWARE DEVELOPMENT ENGINEER)	01/08/2019
BA	Sociology	01/08/2019
BSW	Social Work (Legal System in India and Indian Constitution)	01/08/2019
BSc	Biotechnology	01/08/2019
MSc	Biotechnology	01/08/2019
BSc	Microbiology	01/08/2019
MSc	Microbiology	01/08/2019
BSc	Food Nutrition &	01/08/2019

		Dietetics	
MSc	Food Nutrition & Dietetics	01/08/2019
MSc	Botany	01/08/2019
MSc	Zoology	01/08/2019
MSc	Chemistry	01/08/2019
BSc	Biochemistry	01/08/2019
BSc Nursing	Nursing	12/08/2019
BPharm	Pharmacy	01/08/2019
MPharm	Pharmacy	01/08/2019

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Disaster Preparedness and Planning	01/08/2019	147
Civil Engineering- Societal and Global Impact	01/08/2019	147
Organizational Behaviour	01/08/2019	147
Life Skill Education	01/08/2019	147
Positive Psychology	01/08/2019	147
Introduction to Physical Fitness	01/08/2019	147
Basic Life Support	01/08/2019	147
Legal system in India	01/08/2019	147
Environmental Science	01/08/2019	11
MC-II	01/08/2019	11
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Medical Laboratory Technology (Clinical Posting & Internship)	236
MSc	Medical Laboratory Technology (Clinical Posting & Internship)	9
BOT	Operation Theatre (Clinical Posting & Internship)	26
BSc	TEDM (Clinical Posting & Internship)	13
MSc	Emergency & Critical	10

	Care (Clinical Exposure & Desertation)	
BPT	Physiotherapy (Clinical Posting & Internship)	72
BPT	Physiotherapy (Clinical Posting & Internship)	78
BOptom	Optometry (Clinical Posting & Internship)	40
BOptom	Optometry (Clinical Posting & Internship)	23
BTech	Civil Engineering (Undergraduate project compulsory for requirement of award of degree/ mandatory summer internship/industrial training as per AICTE)	147
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback and analysis mechanism is in place relating to students feedback on efficacy of teaching learning technology adopted by faculty. The students feedback is collected digitally through the student portal. Prior to downloading Admit card, filling up the feedback form is mandatory. The feedback form can be found in the link: adtu.in/student/feedback.php After that the feedback in analysed automatically by the ERP Portal and is send to The HR Department. The HR department takes suitable measures in consultation with the competent authority. The student feedback is useful to make need based chances for improvement of teaching learning technology. Students feedback system enable to understand his/her strength and weakness thereby take appropriate action for improvement. Moreover, there are various types of functional committees to perform specific roles. These committees sit as per pre-determined schedule to deliberate on issues relating to Admission, Examination, Grievance, Disciplinary Action, Research etc. where the representatives from Academic and Administrative sections participate and provide feedback on various issues. These committees take measures to resolve the issues raised. Similarly, Students Satisfaction Survey is periodically conducted and after analysis of feedback by IT division the same is reported to the competent authority for appropriate actions. Feedbacks from employer are usually taken by the placement cell and there feedbacks are helpful for the institution for up

gradation/modification of existing facilities as well as creation of additional facilities.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Tourism Management	30	72	25
BA	Sociology	30	29	10
BA	Psychology	30	63	22
BA	Performing Arts	60	10	1
BSc	Microbiology	60	112	39
BSc	Food Nutrition and Dietetics	60	112	39
BSc	Biotechnology	60	69	24
BTech	Mechanical Engineering	60	49	17
BTech	Computer Science & Engineering	60	69	24
BTech	Civil Engineering	120	296	103
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1104	228	268	268	268

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
268	268	15	55	10	10
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The University is committed towards all-round development of diverse base of its students in their academic, personal and social life. The University also looks into their development in the field of leadership in the changing world. To fulfil the above objective, the University has devised student mentoring system where each of the students is assigned a Mentor (a faculty member). The senior students are gradually inducted into the mentoring process under the overall supervision of the faculty mentors. The mentors keep in touch with the students through regular meetings to fulfil the following activities: 1. To create a congenial atmosphere so that the students feel at home, being away from home. 2. Monitor, guide, counsel and motivate the students in academic matters such as choice of electives, SWAYAM courses, projects, summer trainings in conformity with their aptitude. 3. Guide the students in career planning and professional development. 4. Look after the academic performance of the students and take required measures to support if required. 5. Take measures to support the students in affairs relating to the problems faced by them in the student life cycle. 6. Contact parents/guardians if situation demands.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3282	268	1:12

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
248	268	Nill	71	79

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Dr. Trishna Saikia Baruah (PT)	Assistant Professor	1ST Prize in senior category paper presentation in Physio Virtual Summit'2020
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MSc	MFN	4th Sem	11/05/2019	31/05/2019
BSW	BSW	6th Sem	11/05/2019	31/05/2019
BSc	BFN	6th Sem	11/05/2019	31/05/2019
BTech	BEC	8th Sem	12/05/2019	31/05/2019
BSc	BAT	6th Sem	11/05/2019	31/05/2019
BSc	BBT	6th Sem	11/05/2019	31/05/2019
BSc	BMB	6th Sem	11/05/2019	31/05/2019

MSc	MMB	4th Sem	11/05/2019	31/05/2019
MSc	MBC	4th Sem	11/05/2019	31/05/2019
BPT	BPT	8th Sem	11/05/2019	24/05/2019
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
92	3811	2.41

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://adtu-site-geekworkx.s3.ap-south-1.amazonaws.com/2020/04/16/PSO_PO.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BPH	BPharm	Bachelor in Pharmacy	54	39	72
BOT	BOT	Bachelor of Operation Theatre Technology	31	18	58
BOP	BOptom	Bachelor of Optometry	6	6	100
BSO	BA	Bachelor of Arts in Sociology	2	2	100
BML	BSc	Bachelor of Medical Laboratory Technology	102	51	50
BSW	BSW	Bachelor of Social Work	5	4	80
BHC	BSc	BSc in Hotel and Catering Management	16	16	100
BPY	BA	Bachelor of Arts in Psychology	5	5	100
BBA	BBA	Bachelor of Business Administration	18	12	67

BTM	BTTM	Bachelor of Tourism Management	2	2	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://adtu.in/student-feedback.html

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
Nill	Nil	Nil	Nill	Nil
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3.1.2 – Number of JRFs, SRFs, Post Doctoral Fellows, Research Associates and other fellows in the Institution enrolled during the year

Name of Research fellowship	Duration of the fellowship	Funding Agency
JRF	730	DBT
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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Students Research Projects (Other than compulsory by the University)	180	ASTEC	0.09	0.09
Students Research Projects (Other than compulsory by the University)	180	ASTEC	0.09	0.09
Students Research Projects (Other than compulsory by the University)	180	ASTEC	0.1	0.1
Students Research Projects (Other than compulsory	180	ASTEC	0.1	0.1

by the University)				
Students Research Projects (Other than compulsory by the University)	180	ASTEC	0.1	0.1
Students Research Projects (Other than compulsory by the University)	180	ASTEC	0.1	0.1
Students Research Projects (Other than compulsory by the University)	180	ASTEC	0.1	0.1
Students Research Projects (Other than compulsory by the University)	180	ASTEC	0.1	0.1
Students Research Projects (Other than compulsory by the University)	180	ASTEC	0.1	0.1
Students Research Projects (Other than compulsory by the University)	180	ASTEC	0.1	0.1
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3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Bio-exploration for Human Welfare – An integrative Approach	Faculty of Science	08/11/2019
Harbel medicine in our surrounding for health management during covid 19	Faculty of Science	08/06/2020
Reconstruction of Clay Layer for Advanced	Faculty of Science	11/07/2020

Application		
Motivating Mathematics Through Common Errors	Faculty of Science	10/06/2020
Best Practices in Innovation IPR and Patents in Pharma	Faculty of Pharmaceutical Science	26/06/2020

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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nill	Nil

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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nill

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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Faculty of Engineering Technology	1
Faculty of Science	4
Faculty of Pharmaceutical Science	2
Faculty of Humanities Social Science	2

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Faculty of Sciences	13	0
International	Faculty of Pharmacy	6	0
International	Faculty of Humanities Social Science	1	0
International	Faculty of Paramedical Science	1	0
International	Faculty of Engineering Technology	1	0
International	Faculty of Nursing	Nill	0
International	Faculty of Commerce and Management	1	0

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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Faculty of Sciences	3
Faculty of Pharmaceutical Science	9
Faculty of Humanities Social Science	1
Faculty of Engineering Technology	1
Faculty of Commerce and Management	1
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3.4.4 – Patents published/awarded/applied during the year

Patent Details	Patent status	Patent Number	Date of Award
App to translate daily use English sentences in Assamese and vice-versa. (Copyright)	Filed	SW-12524/2019	21/08/2019
System and method for double spot friction stir welding double spot zig-zag friction stir welding (Request for Examination)	Filed	201831045232	26/11/2019
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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nickel hyperaccumulation associated genetic changes in Cataranthus roseus(L) G. Don. (2019). (In Press)	Minakshi Bhattacharjee, Manash Pratim Sarma, Ruksana Borbhuyan	Research Journal of Chemistry and environment	2019	0	Assam down town University	Nill
'Foldscope'- A simple and economical microscope	Karabi Das, Papia Dutta Jyotchna Gogoi	Journal of Biological Education	2019	0	Assam down town University	Nill
PRODUCTION	Nabajit Dev Choudh	BIOMASS CONVERSION	2020	0	Assam down town	Nill

OF BIO-OIL FROM COIR PITH VIA PYROLYSIS: KINETICS, THERMODYNA MICS, AND OPTIMIZATI ON USING RESPONSE SURFACE ME THODOLOGY	ury,Nilutp al Bhuyan, Neonjyoti Bordoloi	AND BIOREF INERY				University	
ROLE OF ICT IN TEACHING AND LEARNING M ATHEMATICS â€" AN OVERVIEW	Debajit Sarma,Gune ndra Ch Das,Manash pratim Kashyap	JOURNAL OF CRITICAL REVIEWS	2020	0		Assam down town University	Nill
CHEMICAL IMPACT ON HEAT AND MASS TRANSFER FLOW IN PRESENCE OF RADIATION AND ROTATION WITH VARIABLE T EMPERATURE AND CONCEN TRATION	Dr. Sujan Sinh a,Manoj Kumar Sarma	INTERNAT IONAL JOURNAL OF RECENT TECHNOLOGY AND ENGINE ERING (IJRTE)	2019	0		Assam down town University	Nill
EFFECT OF RADIATION AND HALL CURRENT ON AN MHD TRANSIENT HEAT AND MASS TRANSFER FLOW IN PRESENCE OF ROTATION	Dr. Sujan Sinh a,Manoj Kumar Sarma	INTERNAT IONAL JOURNAL OF INNOVATIVE TECHNOLOGY AND EXPLORING ENGINEERIN G (IJITEE)	2019	0		Assam down town University	Nill
EXPLICAT ION OF ABSORBED DOSE DEFINES RA DIOTHERAPY	Rangaraj Bhattachar jee,Lakshm i K. Singh ,Ananya Bh attacharje	MATERIALS TODAY: PRO CEEDINGS	2020	0		Assam down town University	Nill

- A STUDY OF UNIFICATION	e					
METAL CONTAMINATION RESULTING CHANGES IN PHYSICO-CHEMICAL PARAMETERS OF SURFACE SOIL AROUND OIL INSTALLATIONS OF SIVASAGAR DISTRICT OF ASSAM, INDIA	Nilutpola Dutta Deka,Dr Md Yamin Hassan	POLLUTION RESEARCH	2020	0	Assam down town University	Nill
CHARACTERIZATION OF AGRICULTURAL SOIL USED FOR RICE PRODUCTION OF LAKHIMPUR DISTRICT OF ASSAM, INDIA WITH SPECIAL EMPHASIS ON FEW SELECTED ANIONS	Naranarayan Buragohain,Dr Md Yamin Hassan,Arup J.D. Sarma and Anil Goswami	ECOLOGY, ENVIRONMENT AND CONSERVATION	2020	0	Assam down town University	Nill
SINGLE NUCLEOTIDE POLYMORPHISMS IN DENDRITIC CELL (DENDRITIC CELL SPECIFIC INTERCELLULAR ADHESION MOLECULE 3-GRABBING NONINTEGRIN) GENE OF HEPATOCELLULAR CARCINOMA	Manash Pratim Sarma,Minakshi Bhattacharjee,Premashis Kar	JOURNAL OF CANCER RESEARCH AND THERAPEUTICS	2020	0	Assam down town University	Nill

PATIENTS FROM INDIA						

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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
SINGLE NUCLEOTIDE POLYMORPHISMS IN DENDRITIC CELL (DENDRITIC CELL SPECIFIC INTERCELLULAR ADHESION MOLECULE 3- GRABBING NONINTEGRIN) GENE OF HEPATOCELLULAR CARCINOMA PATIENTS FROM INDIA	Manash Pratim Sarma,Minakshi Bhattacharjee,Premashis Kar	JOURNAL OF CANCER RESEARCH AND THERAPEUTICS	2020	Nill	Nill	Assam down town University
CHARACTERIZATION OF AGRICULTURAL SOIL USED FOR RICE PRODUCTION OF LAKHIMPUR DISTRICT OF ASSAM, INDIA WITH SPECIAL EMPHASIS ON FEW SELECTED ANIONS	Naranarayan Buragohain,Dr Md Yamin Hassan,Arup J.D. Sarma and Anil Goswami	ECOLOGY, ENVIRONMENTAND CONSERVATION	2020	Nill	Nill	Assam down town University
METAL CONTAMINATION RESULTING CHANGES IN PHYSICO-CHEMICAL PARAMETERS	Nilutpola Dutta Deka,Dr Md Yamin Hassan	POLLUTION RESEARCH	2020	Nill	Nill	Assam down town University

OF SURFACE SOIL AROUND OIL INSTALLATIONS OF SIVASAGAR DISTRICT OF ASSAM, INDIA						
EXPLICATION OF ABSORBED DOSE DEFINES RADIOTHERAPY - A STUDY OF UNIFICATION	Rangaraj Bhattacharjee,Lakshmi K. Singh ,Ananya Bhattacharje e	MATERIALS TODAY: PROCEEDINGS	2020	Nill	Nill	Assam down town University
EFFECT OF RADIATION AND HALL CURRENT ON AN MHD TRANSIENT HEAT AND MASS TRANSFER FLOW IN PRESENCE OF ROTATION	Dr. Sujan Sinha,Manoj Kumar Sarma	INTERNATIONAL JOURNAL OF INNOVATIVE TECHNOLOGY AND EXPLORING ENGINEERING (IJITEE)	2019	Nill	Nill	Assam down town University
CHEMICAL IMPACT ON HEAT AND MASS TRANSFER FLOW IN PRESENCE OF RADIATION AND ROTATION WITH VARIABLE TEMPERATURE AND CONCENTRATION	Dr. Sujan Sinha,Manoj Kumar Sarma	INTERNATIONAL JOURNAL OF RECENT TECHNOLOGY AND ENGINEERING (IJRTE)	2019	Nill	Nill	Assam down town University
ROLE OF ICT IN TEACHING AND LEARNING MATHEMATICS :AN OVERVIEW	Debajit Sarma,Gunendra Ch Das,Manashpratim Kashyap	JOURNAL OF CRITICAL REVIEWS	2020	Nill	Nill	Assam down town University

PRODUCTION OF BIO-OIL FROM COIR PITH VIA PYROLYSIS: KINETICS, THERMODYNAMICS, AND OPTIMIZATION USING RESPONSE SURFACE METHODOLOGY	Nabajit Dev Choudhury,Nilutpal Bhuyan, Neonjyoti Bordoloi	BIOMASS CONVERSION AND BIOREFINERY	2020	Nill	Nill	Assam down town University
'Foldscope'- A simple and economical microscope	Karabi Das, Papia Dutta Jyotchna Gogoi	Journal of Biological Education	2019	Nill	Nill	Assam down town University
Nickel hyperaccumulation associated genetic changes in Cataranthus roseus(L) G. Don. (2019). (In Press)	Minakshi Bhattacharjee, Manash Pratim Sarma, Ruksana Borbhuyan	Research Journal of Chemistry and environment	2019	Nill	Nill	Assam down town University

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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	154	305	85	47
Presented papers	1	14	Nill	Nill
Resource persons	12	9	7	22

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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
Prof. (Dr.) N. C Talukdar (Vice Chancellor)	Assam Silk Industry from Muga Silkworm Diseases and Key Solution to Manage Them (Assam Agribusiness and	Department of Sericulture, Govt of Assam	317220

	Rural Transformational Project (APART)		
Prof. (Dr.) N. C Talukdar (Vice Chancellor)	Best practices of shifting cultivation in Mizoram and Nagaland- a documentation ((TCP/IND/3703 TCP/IND/3704)	Food and Agricultural Organization (FAO) of UN, Rome	825000
Mr. Mriganka Sarmah	ANNA(traditional food)	Girindra Dutta Mazumdar	20000
On behalf of Assam down town University, Mr. Joutishman Dutta (Managing Trustee)	Providing educational services by implementing the National Skill Qualification Framework (NSQF) for (Healthcare Trade) in 51 Govt. Schools in Assam	Rashtriya Madhamik Shiksha Abhiyan, Assam	28876200
On behalf of Assam down town University, Mr. Joutishman Dutta (Managing Trustee)	Providing educational services by implementing the National Skill Qualification Framework (NSQF) for (Healthcare Trade) in 6 Govt. Schools in Assam	Rashtriya Madhamik Shiksha Abhiyan, Assam	10294200
On behalf of Assam down town University, Mr. Joutishman Dutta (Managing Trustee)	Providing Educational Services for Tourism Hospitalityand Healthcare Trades under NSQF Program in 16 Govt. Schools in Assam	Rashtriya Madhamik Shiksha Abhiyan, Assam	11604000
On behalf of Assam down town University, Mr. Joutishman Dutta (Managing Trustee)	Adolescent Training Program For Girls Students of Secondary Level	Rashtriya Madhamik Shiksha Abhiyan, Assam	12428775
On behalf of Assam down town University, Mr. Ashim Barman (Additional Registrar)	Conduction of examination	National Testing agency	1395000
On behalf of Assam down town	Implementation of Adolescent training	Rashtriya Madhamik Shiksha	19129732

University, Mr. Joutishman Dutta (Managing Trustee)	programme for Girls students of secondary level	Abhiyan, Assam		

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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
Training Development Cell, Assam down town University	Soft Skills	down town hospital, Guwahati, Assam	0	106
Training Development Cell, Assam down town University	Self Care	down town hospital, Guwahati, Assam	0	101
Training Development Cell, Assam down town University	Interview Skills	Govt. Degree College, Kamalpur, Tripura	0	72
Training Development Cell, Assam down town University	Interview Skills	Ramkrishna Mahavidyalaya, Kailashahar, Tripura	0	53
Training Development Cell, Assam down town University	Interview Skills	Govt. Degree College, Dharmanagar, Tripura	0	28
Training Development Cell, Assam down town University	Interview Skills	North Tripura District Polytechnic, Bagbassa, Dharmanagar, Tripura	0	40
Training Development Cell, Assam down town University	Interview Skills	Govt. Degree College, Longtarai Valley, Tripura	0	18

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3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities

Community Health camp	UNDP and CRPF	2	6
World health day celebration	Dept of Nursing and Social work	5	40
National breastfeeding week celebration	Assam Down Town University	5	40
Training on fruit and vegetable preservation	Assam Down Town University under Unnat Bharat Abhiyan	3	Nill
World Mental Health Day (streetplay)	Assam Down Town University (Faculty of Nursing)	4	56
Health Awareness programme	Assam Down Town University (Faculty of Nursing) at Dhirenpara primary School	5	54
National girls child Day	Assam Down Town University (Faculty of Nursing)	4	54
Sapling Plantation - Atma nirbhar Bharat	NCC Unit - Assam Down Town University	4	12
Independence day 2019	NCC Unit - Assam Down Town University	152	210
Lecture on Asset Based Community Development for Change	Assam Down Town University (Department of Humanities Social Science)	40	51
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 3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Best Training Placement Institutions in India	10th Best Training Placement Institutions in India 2020	Education Brainiac	3282
Special Contribution against Covid 19 Pandemic	Special Award	Department of Health Family Welfare, Govt of Assam	Nill
Best Institute in Physiotherapy	One of the 10th Best Institute in Physiotherapy in India 2020	The Knowledge Review Magazine	Nill

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
World Health Day	Organised by AdtU	Health Awareness camp (World Health Day)	2	6
Unnat Bharat Abhiyan	Assam down town University	Pilot survey Community assessment	2	50
Pinkathon (Awareness programme for breast Cancer)	Sponsored by Balaji and colours	Marathon for 10 KM	4	54
Sapling Plantation - Atma nirbhar Bharat	NCC - Assam down town University	Sapling Plantation - Atma nirbhar Bharat	4	12
4th Northeast Green Summit 2019	Vibgyor media solutions Vibgyor NE foundation	4th Northeast Green Summit 2019	25	14
HEALTH TALK ON TUBERCULOSIS (FAMILY AWARENESS AND TREATMENT)	Post BASIC BSc Nursing 1st Year - Assam down town University	HEALTH TALK ON TUBERCULOSIS (FAMILY AWARENESS AND TREATMENT)	5	12
Workshop on Self Defence for the girl students and woman faculties	NSS - Assam down town University	Workshop on Self Defence for the girl students and woman faculties	5	100
STAE LEVEL WORKSHOP ON BURN: CHALLENGES TO SURVIVE	ARYA NURSING INSTITUTE	STAE LEVEL WORKSHOP ON BURN: CHALLENGES TO SURVIVE	2	10
Community Health camp	UNDP and CRPF	Community Health camp	2	6

3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0
No file uploaded.			

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research

facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Industry-Academy Internship	6th semester industrial internship	Internshala, AdtU Summer Internship program designed in context of Covid-19 pandemic, NIVT Skills, Kolkata, EI Systems Limited, Bengaluru, ONGC, Silchar, Pansoi Software, Guwahati, PWD, Guwahati, Irrigation, Guwahati, PHE, Guwahati, Water Resource En	01/06/2020	15/07/2020	142
Internship	Dietetic internship for final year students of Food nutrition and dietetics	Assam downtown Hospital, G.S. Road, Guwahati	06/02/2020	30/06/2020	31
Clinical exposure	Clinical exposure	Saifee Hospital, 15/17, Maharshi Karve Marg, Charni Road, Mumbai, Maharashtra, India	01/02/2020	29/02/2020	12
Clinical exposure	Clinical exposure	Bai Jerbai Wadia Hospital for	01/02/2020	29/02/2020	12

		children . Achhar Donde Marg ,Parel ,Mumbai 400012			
Clinical exposure	Clinical exposure	Christian Medical College Research Institution in Vellor ,Tamilnadu, 632004	17/02/2020	23/02/2020	15
Project work	M. Pharm project work	DRDO Phone : 0371 2-258836, 03712-258508	01/08/2019	31/07/2020	9
Job Fair 2019	Walk in Job intervies	AdtU Placement Cell Aditya Birla Group, ICICI Bank, Genpact, Cognizant, ESAF Bank, Maveric Technologies and ToPCem Cement	30/10/2019	30/10/2019	823
Inservice Training of Vocational Teachers for implementati on of NSQF-RMSA Project	Training of teachers	1. Speech by HOD of Skill Department 2. Training on NSQF Project. 3. Training on various aspects by resource person. 4. Training on management and monitoring. 5. Domain Training by trainer of Healthcare and Tourism Department	03/02/2020	07/02/2020	83
ONE STEP AHEAD 1.0 - ALUMNI SPEAKS	Alumni Talk	AdtU Alumni	20/06/2020	20/06/2020	50

ONE STEP AHEAD 2.0 PLACEMENT CHALLENGES OPPORTUNITIES DURING COVID 19	Job Training	AdtU Placement Cell	18/07/2020	18/07/2020	90

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3.7.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
CSIR-North East Institute of Science Technology, Jorhat	16/06/2020	To promote corporation in scientific eduaction and research	3
Dibrugarh Hanumanbax Surajmall Kanoi College, Dibrugarh	02/03/2020	To collaborate in technology support, trainning of corporate responsibilities, national/internation seminars, research projects, scholarship for poor meritorious students, internship	2
Krida Wacana Christian University, Indonesia	24/11/2019	To promote student exchange, faculty exchange, joint research activities	1
Markdarshak Advisory, Guwahati	13/07/2020	To create a entrepreneurial ecosystem, Provide physical and virtual incubation services, mentorship to the startups and internal and external Funding for startups	1
Petra Christian University, Indonesia	24/11/2019	To promote student exchange, faculty exchange, joint research activities	1
Philippine Normal University, Philippine	24/11/2019	To promote student exchange, faculty exchange,	1

		joint research activities	
Southern University, Bangladesh	24/11/2019	To promote student exchange, faculty exchange, joint research activities	1

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1670	1847.71

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Others	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
PRAN	Partially	IT 2.1	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	22329	247574	97	80025	22426	327599
Reference Books	1120	12419	5	4125	1125	16544

e-Books	Nill	Nill	300	247498	300	247498
Journals	50	247424	10	232629	60	480053
e-Journals	6000	278775	1200	323614	7200	602389
CD & Video	521	Nill	1	Nill	522	Nill

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Ms. Indrani Barman, Ms. Ritismita Devi	DISCIPLINE CENTRIC ELECTIVE	PRAN-ILMS	07/07/2020
Dr. Deep Prakash Parasar, Dr. Devabrata Saikia	BIOINSTRUMENTATION AND BIOPHYSICAL CHEMISTRY	PRAN-ILMS	02/07/2020
Ms. Indrani Barman, Ms. Ritismita Devi	BIOCHEMISTRY II	PRAN-ILMS	18/06/2020
Ms. Indrani Barman, Ms. Ritismita Devi	PRACTICAL VI	PRAN-ILMS	07/06/2020
Ms. Indrani Barman, Ms. Ritismita Devi	NUTRITIONAL AND CLINICAL BIOCHEMISTRY	PRAN-ILMS	01/06/2020
Dr. Arnob Bormudoi	REMOTE SENSING AND ITS APPLICATIONS FOR DISASTER MANAGEMENT	PRAN-ILMS	18/06/2020
Ms. Ritismita Devi	INDUSTRY ORIENTED VIVA VOCE	PRAN-ILMS	18/06/2020
Mr. Manash Kalita	Number Theory and Graph Theory	PRAN-ILMS	18/06/2020
Ms. Ananya Bhattacharjee	Topology	PRAN-ILMS	18/06/2020
Ms. Ananya Bhattacharjee	Probability Theory	PRAN-ILMS	18/06/2020

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existin	263	10	110	10	1	110	54	110	10

g									
Added	18	0	0	0	0	25	0	0	0
Total	281	10	110	10	1	135	54	110	10

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

110 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Name of the e-content development facility Provide the link of the videos and media centre and recording facility	https://www.youtube.com/channel/UCwu2BHHxwoWYS9vEp9jaDGQ

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
1123	**1056.47**	**100**	**53.81**

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Assam down town University created physical, academic and support facilities such as laboratory, library, sports complex, IT infrastructure, class room, guest house, auditorium, amphitheater, conference room for use of the University community. The facilities are properly maintained for use. The maintenance cost is borne from the repair and maintenance budget of the University. Some of the facilities like auditorium, amphitheater, laboratory etc. can be used by agencies/ organization as per requirement on chargeable basis. The facilities available in the sports complex like swimming pool, yoga center and gymnasium can be availed on payment.
https://bit.ly/3ctmRyh

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	**BPL, Inhouse scholarship, Merit Scholarship, Higher studies from the same institute (In house), Onetime payment during the admission (Lump sum payment), Toppers Scholarship**	**40**	**22891722**
Financial Support from Other Sources			

a) National	Sonowal scholarship, Tripura government scholarship, National Scholarship Portal 2.0, Umbrella Scholarship Scheme, Central Scheme of Scholarship, Tribal Scholarship Scheme (Mizoram), Post Metric Scholarship for ST students Meghalaya, Toppers Scholars	44	0
b)International	Nil	Nill	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Training Program for final year students	21/10/2019	45	Training and placement cell,ADTU
Student Development program	10/07/2020	93	Faculty of Sciences
Motivational talk on Food in Budding Chef by Rahul Wali	29/04/2020	40	Department of Hotel Management, AdtU R.W Hospitality Services
Webinar on Herbal medicine in our sorrounding for health management during Covid 19	06/07/2020	72	Faculty of Sciences
All courses offered by faculty of engineering and technology are aimed at capacity building and enhancing the professional employability of the students.	01/06/2020	144	Faculty of Engineering Technology

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited	Number of benefited	Number of students who	Number of studentsp placed

		students for competitive examination	students by career counseling activities	have passedin the comp. exam	
2019	**Preparation strategy for Civil Service examination_2019**	179	Nill	Nill	Nill
2019	**Soft Skills Training**	Nill	2080	Nill	Nill
			[View File](#)		

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2211	**2158**	**15**

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
JARO EDUCATION	89	Nill	**24[7].ai**	67	6
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	1	**Assam down town University**	**D.Pharm**	**PEWS Group of Institution**	**BPT**
2019	1	**Assam down town University**	**D.Pharm**	**Assam down town University**	**B.Sc FND**
2019	8	**Assam down town University**	**D.Pharm**	**D.Pharm**	**B.Pharm**
2019	13	**Assam down town University**	**B.Pharm**	**Assam down townuniversity, Dibrugar University, RIPANS Mizoram, JSS college of Pharmacy, My**	**M.Pharm**

2019	2	Assam down town University	GNM Nursing	Downtown School of Nursing	Post Basic Nursing
2019	2	Assam down town University	B.Sc Nursing	Assam down town University	MSc Nursing
2019	8	Assam down town University	B.Sc Microbiology	Assam down town University	MSc Microbiology
2019	3	Assam down town University	B.Sc Biotechnology	Assam down town University	MSc Biotechnology
2019	10	Assam down town University	B.Sc FND	Assam down town University	MSc FND
2019	10	Assam down town University	BMLT	Assam down town University	MMLT

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Civil Services	1
Any Other	3

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Childrens Day celebration	University	65
Run for Unity	University	150
Sports Rehabilitation Workshop	University	75
Red FM College Ka Tashanbaaz a talent hunt show	University	124
DY Calendar Girl	University	3
M.Sc. Nursing students of Medical surgical department organized a one day workshop on	Faculty	101

setting, uses and maintenance of ICU equipment's and surgical instruments.		
Virtual Nurses' Day	Faculty	157
Virtual Yoga Day	University	157
Varsity Week 2020	University	1230
Attitude 2020	University	2430
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	Nil	Nill	Nill	Nill	Nil	Nil

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

> In Assam down town University there exist Faculty Level Student Affair Committees composed of representatives of students and faculty members. Nominated students give curriculum related / academic suggestions to the concerned department which are discussed in respective board of studies for improvement and implementation. University openly receives students' feedback on academic administration and hostel for positive implementation. Institutional /Departmental co-curricular and extracurricular activity are completely organised by the team of students under the aegis of faculty members. University has constituted student hostel and mess committees for regular functioning and transparency. Students actively participate in organising industry advisory meetings, placement activities and institutional social responsibility activity.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

3747

5.4.3 – Alumni contribution during the year (in Rupees) :

25000

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500

words)

The concept of participative management is widely practiced in the university. The Academic Council is the apex academic body of the University which coordinates and exercises the general supervision over the academic activities of the University. There are representatives from each Faculty of Studies as well as Administrative Department in the Academic Council. Academic matters are periodically discussed and resolved at the departmental level which is finally reported to the apex body for approval. Besides, there is an Academic Coordination Committee composed of representatives of all the Faculty of Studies to discuss and arrive at solutions relating to the ongoing issues and problems on weekly basis. The administration of the University is arranged in such a way that there is ample of opportunity for a bottom up participatory approach in the decision-making system. It starts with fact that the opinions of the Programme Co-ordinators are reflected in the wellbeing of the students and the day to day operational activities of the Programmes. The BoS of the department lets the involvement of the opinion of the PCs and the experts from industry as well the academia. The departmental activities are put through a regular participatory scrutiny and amendment for a continuous improvement via regular departmental meetings where again the opinions of the PC and the Departmental Heads are counted. During the last year too, there were regular meetings of the BoS, the departmental activities took place, and the minutes of these meetings were circulated to the concerned authorities for an overall improvement in the governance of the University. As a part of participative management Assam down town University has introduced Quality Circles covering all the departments. For the purpose of implementation, a package for implementation namely Quality Circle from "Introduction to Integration" was designed, and implemented. The implementation process is composed of Capacity building, Creation of an Organisation structure for implementation and monitoring. As a part of capacity building, top management exposition was done to enlighten the top and senior officers on the basic concept, philosophy and benefits of Quality Circle. For effective participation, a Steering Committee is formed headed by the Chancellor/ Vice Chancellor. The Steering Committee is responsible for monitoring and reviewing the functioning of Quality Circles with the assistance of the coordinating body. Functional heads are accountable for the healthy functioning of quality circles. These Quality Circles are working as a formal means for consultative participation, where employees can take part in decision making. These circles are formed with employees from different levels of the department who meet regularly to discuss ways of improvement of quality and resolve problems of their work area and suggest measures to the Management for improvement.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	1. Departments actively organize Industry advisory council meetings and set their own target to strengthen industry interaction by organising industry speakers, providing students internship in domain industry and progression opportunity for its students. 2. Initiate industry collaboration for bilateral research

	and provide wide exposure of its students. 3. Industry academia interaction is made inbuilt into the curriculum. 4. For meaningful interaction and collaboration with industries, Centre for Innovation Incubation and Entrepreneurship, Intellectual property right cell are in place and functioning. Policy for startup is in place and under operation.
Examination and Evaluation	1. AdtU conducts examination and declare results strictly as per its Academic Calendar. 2. Progressive internal assessment, timely declaration of result and transparency are the special features of the examination process. 3. As mandated by academic regulation, external examiners for dissertations (PhD/PG/M.Tech) are appointed. 4. ERP is recently introduced in the examination system. 5. The teachers upload questions for the courses they teach, in the ERP. ERP generates question papers for the in semester and semester end examinations. 6. These question papers generated by the ERP are moderated b y a team of moderators appointed by COE for maintaining quality.
Curriculum Development	1. There is periodic up gradation curriculum based upon the needs of the changing industrial/social scenario. 2. While developing the curriculum AdtU strictly adheres to the norms and regulations of various statutory bodies like UGC, AICTE, PCI, INC etc. Moreover, in designing the curriculum local, regional, national and global needs are taken into account. 3. Choice based credit courses are introduced in almost all the programmes. 4. Students are provided counselling to opt for suitable courses based upon aptitude and career goal. 5. Content of the syllabi are reviewed by board of studies talking into account the input from external experts.
Teaching and Learning	1. Academic Audit: IQAC conducts academic audit of its teaching departments and ensures to maintain a better teaching learning environment. 2. For the improvement of teaching learning and research environment as a part of strategic intent of Assam down town University, the IQAC, AdtU designed "AdtU model of teaching

		learning and research". 3. Faculty excellence is given the highest priority which is the principal pathway of AdtU for achieving the long term aspiration. 4. ICT based classroom delivery: We ensure ICT based classroom delivery to enhance teaching learning by involving visual/graphical case studies. 5. Hiring of highly qualified and experienced faculty and on the job training for capacity building of faculties with respect to latest teaching learning technology are some of the measures adopted by AdtU.
	Research and Development	1. The research and development activities of the University are looked after by the research cell headed by Dean of research. 2. The Cell encourages the faculty members to develop project proposals and submit them to different funding agencies to attract extramural funds. 3. Provisions for incentive is made for publications in UGC approved high impact factor journals. 4. Intramural Seed money grant is also provided to encourage research activities among the faculties. 5. Progress as well as fund utilization of both external and internal projects are closely monitored by committees under research cell. 6. In addition to that participation in seminar and conferences are also sponsored by the University.
	Library, ICT and Physical Infrastructure / Instrumentation	1. The HNDB Central Library of AdtU have a dedicated Library Management System (LMS) namely PRAN – (The soul of University) and is currently using its version 2.0. Through this LMS the book records, user records are maintained properly. 2. The LMS is also integrated with the transaction e-journal. The Faculty of Engineering Technology maintains its own e-journal. 3. University has installed CCTV cameras in Lecture theatres to strengthen university security management. 4. The students are encouraged to use ICT resources to utlize round the clock WIFI services. 5. IQAC ensures timely maintaince /repair of teaching / support infrastructure for quality delivery. 6. Extended hours are provided for effective uses of teaching learning resources.
	Human Resource Management	1. University organizes FDPs to strengthen teaching learning and

	academic administration. 2. University provides financial assistance to its faculty members for national and international events. 3. HR continuously replenishes domain experts by conducting selection process. 4. The University has laid down procedures for professional development activities such as publications, participation in national and international Seminar and Conferences by faculties. 5. Grievances from staff as well as students are given utmost priority and measures are taken for speedy redressal of grievances. Welfare measures for employees are in place and there is provision for interest free loans. The promotion policy as set by the UGC is implemented in letter and spirit.
Admission of Students	1. University has received overwhelming response due to increase in admission applications across the country with foreign nationals. 2. University has initiated school/college connect programme and career counselling. It helps students/parents in taking decisions for their right progression. 3. University faculty members have offered expert lecture in in frontier areas to aware new generation. 4. Applications received within the specified period for a specific programme of study is considered on the basis of eligibility criteria laid down and availability of seat. In case of international students, the last date is 30th September, although applicants are encouraged to apply as early as possible.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Regarding use of e-Governance with respect to physical infrastructure, AdtU use ArcGIS software (Aeronautical Reconnaissance Coverage Geographic Information System). However, for design of building and allocation of accommodation etc AutoCAD is used. In case of Academic Planning and Monitoring a dedicated Education Resource Planning (ERP) is used. Through this module all Academic activities are monitored centrally.
Administration	As a security measure 24×7 CCTV surveillance is ensured throughout the

	entire campus premises. To monitor the daily attendance of all the members of AdtU, biometric attendance system is used. Student, alumni feedback are maintained through a dedicated web portal. Official correspondences are carried out through electronic system minimizing the use of paper.
Finance and Accounts	Assam down town University advocates cashless transactions. University maintains dedicated ERP (Tally 9.0) for all financial activities. The student fees are also collected through online transaction instead of collecting manually. The vendor payments are also done by RTGS/NEFT mode. Within a short period of time AdtU will implement a payroll system shortly.
Student Admission and Support	For Admission, AdtU is having a dedicated website which is transparent covering all relevant details about the University. Students can interact with the counselor through web portal, whatsapp, e-mail for any query concerning admission. All data regarding admission are well maintained through a dedicated module. The student can avail fee transfer through the same portal. All short listed students get a dedicated student login credentials for any kind of support and grievances.
Examination	Based on the AGILE Software Development Model and with the help of Artificial Intelligence, IT Cell has already implemented Digital Examination Processing Module in terms of ? Computer Based Examination for Sessional Examination ? Digital Questions Bank Generationthrough uploading. ? Digital Generation of End Semester Questions paper with the help of Soft AI ? Examination Marks Entry Examination Tabulation and Grade sheet Generation.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Mr. Manas J Borah	5th World Congress on Mechanical, Chemical, and	MCM	90000

		Material Engineering				
2020	Mr. Prasanta Pratim Bairagi	IEEE International conference on "Inventive Systems and Control (ICISC 2020)"	IEEE			30000
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6.3.2 – Number of professional development / administrative training programmes organized by the University for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Essence of Good Research	Nil	27/05/2020	02/06/2020	39	Nill
2019	STRUCTURED EXPERIMENTAL LEARNING PROGRAM.	Nil	02/09/2019	02/09/2019	7	Nill
2020	Pandemicity- the social medical , cognitive and scholastic challenges and our continued existence	Nil	13/07/2020	18/07/2020	388	Nill
2020	Nil	Health Awareness Training Program for House Keeping Staff Supervisor	04/06/2020	06/06/2020	Nill	20
2020	Nil	Personal Attitude Time Management	06/01/2020	07/01/2020	Nill	1
2020	Skill Management Time	Nil	13/01/2020	18/01/2020	1	Nill

	Management						
2019	Annual Theatre Workshop	Nil	30/09/2019	01/10/2019		26	Nill
2019	Creative Dance Therapy	Nil	20/08/2019	20/08/2019		26	Nill
2020	Interactive workshop on Emotional Wellness	Interactive workshop on Emotional Wellness	24/06/2020	24/06/2020		26	4
2020	Workshop on Problem Based Learning (PBL) : An Effective Student Centred Teaching Methodology	Nil	23/05/2020	23/05/2020		24	Nill

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Essentials for Good Research	2	27/05/2020	02/06/2020	7
Moodle Learning Management System	1	15/06/2020	19/06/2020	5
Road Ahead, Scope of Online Teaching Advancement	3	26/05/2020	29/05/2020	4
Challenges and opportunity in post covid-19 pandemic phase: Focusing teaching, Research and innovation.	268	07/06/2020	13/06/2020	7
Recent Advances in Pharmacy	2	10/07/2020	15/07/2020	6

Education				
Pandemicity- the social, medical cognitive and scholastic challenges and our continued existence "bridging the gap between mental health and Social well being"	3	13/07/2020	18/07/2020	6
Advanced concept for developing MOOCS	2	02/07/2020	17/07/2020	16
Virtual faculty development initiative on Challenges Opportunities in Post covid 19 pandemic phase: focusing teaching, research and innovation.	17	07/06/2020	13/06/2020	7
Effective teaching and learning	15	05/07/2020	07/07/2020	3
Moodle learning Management system	14	15/06/2020	19/06/2020	5
[View File](#)				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
268	268	113	113

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Interest free loans, Incentives for publication of Research Papers, Medical Insurance, Employee Provident Fund, Special Allowance to attend Training, Conference,	Interest free loans, Medical Insurance, Special Allowance to attend Training, Workshop, Reimbursement of conveyance (official work), Staff welfare scheme, Duty Leave,	Scholarship for BPL students, Fee waiver for internal students to carry out higher studies in the University itself, Fee waiver for toppers in the class 12 examination, Free coaching for

FDP/Workshop, Reimbursement of conveyance (official work), Staff welfare scheme, Duty Leave, Maternity Leave (6 Months with full pay), Campus Health Centre, Pharmacy, Physiotherapy Clinic (free for University employee), Creche, Best Teacher Award (Anually), Best Researcher Award (Anually)	Maternity Leave (6 Months with full pay), Campus Health Centre, Pharmacy, Physiotherapy Clinic (free for University employee), Best Administration Staff (Anually)	competitive examinations, Free health check up in the university health centre, Free physiotherapy clinic in the university

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Assam Down Town University appointed the firm M/s Apurba Banerjee Co. as the statutory auditor as well as internal auditor to conduct internal and external financial audit regularly. The said firm regularly audits the accounts of the University. The Finance Accounts Officer along with Purchase Officer of the university review the state of Accounts and the variance thereof, on monthly basis. Besides this, the University has also appointed a computer management software professional group to conduct and monitor our software system and also to do system audit. The Internal auditors audit the accounts regularly at the interval of six months software system auditors also do their job monthly. Corrective measures are immediately taken on the objections/ observations raised by the internal auditor and software system audit. As stated above accounts of our institution is audited regularly and so far no major audit observations or objections have been detected. The external auditors do their audit work for final preparation of Annual Report filing of statutory Returns on yearly basis.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nursing Clinical Exposure	32.66	Internal Student (Trainning fee received from various hospitals)
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6.4.3 – Total corpus fund generated

682146959

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	ISO , Committee of external experts constituted by	Yes	IQAC

Administrative	Yes	ISO , Committee of external experts constituted by Vice Chancellor	Yes	IQAC

6.5.2 – What efforts are made by the University to promote autonomy in the affiliated/constituent colleges? (if applicable)

No

6.5.3 – Activities and support from the Parent – Teacher Association (at least three)

1. Parents are connected to AdtU emails and mobiles. Their feedbacks are obtained periodically. 2. The parents are also informed about their wards' performance frequently through mentors. 3. University has arranged an Induction/Welcome programme to the first year students and their parents on the day of commencement of the first year classes.

6.5.4 – Development programmes for support staff (at least three)

1. The University regularly deputes officers and concerned persons to attend training on Distance Education/AICTE/MHRD portal. 2. Employees of the University are deputed to attend workshop on Gender sensitization 3. Employees are encouraged to undergo higher studies and various seminars/confers/workshops etc. with TA/DA. 4. Illiterate employees of the university are encouraged to attend adult literacy programmes. 5. Administration Staff Training before each mega event, Convocation, Conference etc. 6. Security Staff Training – Weekly

6.5.5 – Post Accreditation initiative(s) (mention at least three)

University is open to enculcate best academic / administrative practices to improve its governance, some of them are: • Induction of Course profiles • Initiate Industry Advisory Councils • Credit Restructuring • Academic Audit • Adminstrative Audit • Environmental Consiousness • Establishment of Solar Park

6.5.6 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.7 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Faculty Effectiveness Programme	20/09/2019	20/09/2019	21/09/2019	25
2019	2nd Management Review Meeting on Implementation of ISO 9001:2015 QMS	23/10/2019	23/10/2019	23/10/2019	12

2019	3rd Management Review Meeting on Implementation of ISO 9001:2015 QMS	06/12/2019	06/12/2019	06/12/2019	11
2020	Quality Management System Certification Surveillance Audit 1	09/01/2020	09/01/2020	11/01/2020	239
2020	Awareness Programme on Industry 4.0	26/02/2020	26/02/2020	26/02/2020	26

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Awareness campaign on prevention of sexual harassment at work place	27/01/2020	27/01/2020	145	6
Workshop on Self Defence for the girl students and woman faculties	05/03/2020	05/03/2020	60	2
National breastfeeding week celebration	01/08/2019	07/08/2019	45	Nill
National girls child Day	24/01/2020	24/01/2020	56	2
Women's Day 2020	07/03/2020	07/03/2020	170	5

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
University strongly believes in environment friendly campus concept and has initiated appropriate practices since its inception. Assam down town University implemented the project on renewable energy with a capacity of 200 KWP grid connected solar PV power plant in the campus. More than 16 of the power

requirement of the Institution is met from the solar power plant. Besides eco-friendly practice of the University includes: i. The design of the buildings is made in a way to utilize natural light and air. ii. The entire area of the cafeteria is designed in a way that it is well lighted and ventilated. iii. Most of the conventional electrical bulbs are replaced by the low energy consumption LED bulbs. iv. A culture of awareness is created to switch off lights and other electrical appliances after use. As a part of its effort for Carbon Neutrality the following steps are taken. a. Plantation of trees in the campus b. Using dry leaves for preparation of manure c. Creation of kitchen gardens in the campus d. No plastic zone v. With the objective of achieving the goal of paperless office attempt are made to reduce the use of paper vi. Hazardous Waste Management: The laboratories follow proper method of disposal of chemicals and other hazardous wastes. vii. E-waste Management: There has been a continuous effort to replace and upgrade the obsolete computers and accessories keeping in view the low energy consumption environment in the campus. Water Purification Plant: Water that is supplied to the hostels and the cademic Blocks building are drawn from a nearby pond which undergoes purification prior to use. viii. Use of Public Transport: The University has its own transport facility for transporting students and staff. ix. World environment day celebration: The University celebrates World environment day on 5th of June of every year. Activities carried out during the event include tree plantation, seminar and lectures on eco-friendly approaches and sustainable use of energy, discussion on global warming and its impact etc. x. Eco friendly approach of using permanent idols for puja.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	Yes	1
Ramp/Rails	Yes	1
Braille Software/facilities	No	Nill
Rest Rooms	Yes	1
Scribes for examination	No	Nill
Special skill development for differently abled students	No	Nill
Any other similar facility	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	23/08/2019	8	Awareness and demonstration	2	5

					program		
2019	Nill	1	30/09/2019	1	Psychological counseling	1	4
2019	Nill	1	27/08/2019	1	Trainers for DBT Foldscope Workshop for students and teachers of Aspirational Districts of North Eastern India	1	8
2019	Nill	1	26/10/2019	1	Outreach Programme of Foldscope Utility	1	6
2019	1	Nill	22/11/2019	2	NATIONAL SEMINAR RAINWATER HARVESTING	1	18
2019	1	1	26/11/2019	1	Interactive programe between Village Head, Bonda Village and Assam down town University	5	20
2020	Nill	1	03/01/2020	1	HEALTH TALK ON TUBERCULOSIS (FAMILY AWARENESS AND TREATMENT)	2	12
2020	1	Nill	09/02/2020	6	Social work Rural Camp	1	39

| 2020 | 1 | 1 | 16/07/2020 | 2 | Flood relief | 2 | 35 |

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nill	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence day 2019	15/08/2019	15/08/2019	362
Sports Rehabilitation Workshop	19/08/2019	22/08/2019	75
Teachers day	05/09/2019	05/09/2019	259
AdtU 10th Foundation Day	07/09/2019	07/09/2019	257
World Tourism Day (Theme: Tourism Jobs: A better future for all)	27/09/2019	27/09/2019	125
World Pharmacists Day	25/09/2019	25/09/2019	75
Biswakarma Puja	18/09/2019	18/09/2019	620
Gandhi Jayanti Celebration	01/10/2019	01/10/2019	313
Laksmi Puja	13/10/2019	13/10/2019	290
Run for Unity	31/10/2019	31/10/2019	150

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

* Tobacco free campus • Paperless office Plastic free campus • Plantation Rearing of exotic breeds • Pisciculture • Waste recycling and waste decomposition • Organic Farming • Rain Water Harvesting • Solar power plant

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

A. AdtU emphasizes optimum use of available resources for increased productivity. For the purpose the University has introduced "Policy for paperless office". Most of the official communications are made through e-mail, whatsapp etc. thereby reducing the use of paper to a large extent. As a supportive measure we have implemented "Pran, the University Soul" the customized University Learning Management System which gives a 360 degree overview of the working of the university, beginning from admission to Student life cycle learning support assessment and alumni data base. B. Rain water harvesting is done within the campus as an effective measure for conservation of water resource. The objectives of the two best practices thereby gained: i. Increase Operating and Monitoring efficiency. ii. Enhance Competitiveness iii. Eliminate paper and format where feasible and sensible. iv. Connecting all

student, staff, admin, alumni within a single format. v. Reduced use of paper. vi. Effective measures of Communication. vii. Reduced waste of water. The Practice: i. Academic Monitoring on Regular basis ii. Circulation of Message through Message desk. iii. Student Progression Monitoring. iv. Evaluation Tabulation. v. Availability of pure drinking water at nominal cost. Obstacles Faced: i. Inadequate knowledge of IT Skill of some faculty. Evidence of Success: i. Results Publication within 14 days. ii. Easier Grievance Redressal Service Resource Required: i. Offline Server integration to make system faster B. Energy Conservation Context: In order to cope up with the energy crisis which is common in the present-day world and make available green energy, at relatively lower cost. Objectives: To develop self-sufficiency in green energy requirement for the university. The Practice: As on date 200 KWP Solar energy plant already been set up in the university supplying 30 amount of energy requirement through renewable energy. Obstacles Faced: The constraints with respect to the required resources are removed through financial support from Govt. in terms of 70 percent (of total cost) subsidy as per MNRE Regulations. Evidence of Success: The solar plant is in operation since 2018.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://adtu.in

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Assam down town University is established to cater to the diverse academic and professional needs of the people of the region and nation, and make it a center for excellence in quality academic and research programmes. In conformity with the vision to strive for excellence, our distinctive area is quality improvement. AdtU is aware that quality improvement is a continual process. Our quality improvement efforts embrace all departments and sections of the University. Our teaching, learning, research and outreach activities are also in tune to the idea of excellence and quality. The quality policy statement given below indicates our commitment towards excellence which states "We, at Assam downtown University, strive for excellence in teaching-learning, research and outreach programmes and vow to remain accountable in our core and support functions through implementation of quality management system. We are committed to provide quality learning experience to our students. We are also committed towards attaining sustainability of quality management system and its continual improvement so as to enhance stakeholder's satisfaction." Moreover as in recent years Quality Circle is widely accepted as an effective process of creating a quality culture in the organisation by providing opportunities to employees for exposing their creative potential and developing team spirit with a sense of work commitment AdtU has established Quality Circle covering all the departments and cross functional areas which created a participative work culture in the institution. As on date, 20 (twenty) vibrant Quality circles are operating in the University which are contributing significantly to the improvement of quality, reduction of cost, reduction of waste over and above preparation of plan of action for future.

Provide the weblink of the institution
https://adtu.in/about-us/vision-mission-and-core-values.html

8.Future Plans of Actions for Next Academic Year

The University's on going developmental activities are as per the Strategic Plan and Deployment document. Some of the objectives expected to be achieved during the year ahead are: • A few new programs will be started in the next academic

year which include: Undergraduate Level 1. Bachelor of Computer Application (BCA), 3 years to be offered by CSE 2. Bachelor of Science in Information Technology (BSc IT) (Data Science Specialization), 3 years to be offered by CSE 3. Bachelor of Science in Information Technology (BSc IT) (SAP Specialization), 3 years to be offered by CSE Postgraduate Level 4. Master of Science in Artificial Intelligence (MSc (AI)), 2 years to be offered by CSE 5. Master of Science in Data Science (MSc (DS)), 2 years to be offered by CSE 6. Master of Science in Disaster Preparedness, Mitigation and Management (MSc (DPMM)), 2 years to be offered by CE 7. Masters in in English, Sociology and MSc in Clinical Psychology • Introduction of Skill and Entrepreunership Development Courses such as Mushroom Cultivation, Organic Input in Agricultural Practice, Modern method of farming Aquaphonics, Biofloc and Biophonic. • Renovate Laboratories and include sophisticated Instruments • Initiate Research on genotoxicity, Cancer Biology, Certified Seed production, Bee cultivation. • The Faculty of Engineering Technology is planning to sign a Memorandum of Understanding (MoU) with National Institute of Electronics Information Technology (NIELIT) to introduce a few of their courses into the curriculum. • A few MoUs are also planned to be signed with the industry to be followed by industry sponsored consultancies. Planning to update syllabus of some subjects, planning to offer new CBCS. • To modify and update the Syllabus contents with special reference to the issues of Northeast region of India • Promotion of extension and more community outreach programme in the adopted villages • The FHSS has planned to promote Community based gender sensitization programmes especially to promote gender inequality through minimizing gender gap. • Development and implementation of evidenced based research practice, leadership training development, support for advance degrees, national certifications, clinical nurse recognition programmes. • Planning to get accredited by the reputed agencies like National Board of Accreditation (NBA).